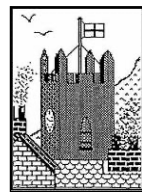


CHULMLEIGH PARISH COUNCIL

NOTICE OF MEETING



TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on Wednesday, 5 June 2024 in the downstairs stairs room of the Town Hall at 7pm.

S M Squire. Dated: 29/5/24

Clerk to the Parish Council

Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, EX31 4TG

Tel: 01598 710526 | Email: chulmleighparishcouncilclerk@gmail.com

Cllrs:	B Farlam	G Sherman
	D Ives	Mrs S Sherman
	Mrs D Phillips	Mrs A Stanton
	E Phillips	C Stanton
	S Phillips	Ms J Trehwitt
	Mrs K Pincombe	E Tyldesley



Members of the public are welcome to attend.

Councillors to speak with the Clerk if they wish to review the Members' Register of Interests available at Meetings.

No.	Item
1.	<p>Public Session to include a report from Chulmleigh Community College.</p> <p>1.1 Email from a resident asking why the Parish Council has opted not to apply for parking restrictions in Chulmleigh. They are interested to know the reasoning for the Parish Council's decision regarding this problem. This refers to the Chulmleigh Community College area where County Councillor Henderson had asked the Parish Council's comments regarding double yellow lines.</p> <p>1.2 Email from a resident wishing to do a wildflower audit with the intention of writing their names in chalk on the highway and pavements. The Clerk suggested that they contact County Councillor Henderson to gain permission to do this, it being a highway asset and enthusiastic permission was given. Feedback has been received from the resident and as a result, the question has been asked about grass cutting in various areas of Chulmleigh. A map has been provided for Councillors in advance of the meeting to identify the areas for a response to be given.</p> <p>1.3 Email sent to the Chairman and passed to the Clerk for attention. A resident has complained about noise and smoke from bonfires at a nearby development. The Clerk has directed the parishioner to North Devon Council Planning and Environment Departments.</p> <p style="text-align: center;"><i>Members of the public are invited to make representations for a maximum of 3 minutes.</i></p>
2.	To approve Apologies for Absence.
3.	<p>Code of Conduct.</p> <p>3.1 To approve an updated version of the Code of Conduct, in line with the document approved by North Devon Council.</p> <p>3.2 To consider any Councillor Dispensation requests</p> <p>3.3 Declarations of Interest not already declared in the Members' Register of Interests</p>
4.	<p>To approve the Minutes of the Annual Parish Council Meeting held on 1 May 2024 and the Parish Council Meeting on 23 May 2024 to consider three planning applications.</p> <p>The Part II Confidential Minutes of 1 May 2024 will be approved under Item No. 14.</p>
5.	Reports.
5.1	County Councillor P Henderson
5.2	District Councillor K Davies
5.3	Councillor Mrs Pincombe – Defibrillator check
5.4	Gardening Work – Councillor Farlam.

5.5	<p>Davy Park Play Area</p> <ul style="list-style-type: none"> - Councillor Mrs S Sherman – monthly report on equipment and site and to advise if the equipment has been cleaned - Councillor Farlam to confirm that the old 'no dogs' notices have been removed - Councillor S Phillips to confirm that the bolts on the Cat Springer have been cut to comply with The Play Inspection Company's Report - Councillor Farlam to confirm that Mr Martin has cut the brambles hanging over the path and has swept the entrance - Councillor Farlam to confirm that one of the shelters has been removed, including seats and metal poles - Councillors Mrs S Sherman and Ms J Trehitt to confirm they have gone through the details on the Annual Report received from The Play Inspection Company - Parish Clerk – clean granite for paths. A quotation from Bradfords, as directed, was advised to Councillors on 16/5/24 and approval to order is awaited together with a volunteer to be on site for delivery and volunteers then to help spread it - Councillor S Phillips - CCTV – site visit from Full Stop Security on 14/5/24. Item 6.2 also refers.
5.6	Police Visits – Councillor C Stanton
5.7	Chulmleigh Allotments – Councillor Tyldesley.
5.8	Tarka Line – Kings Nympton Station - Petition. Councillor Sherman.
5.9	<p>Additional Parish Council Events:</p> <p>Annual Parish Meeting. Held on 23 May 2024. The feedback has been excellent and emails of thanks have been sent to organisations who took part.</p> <p>Defibrillator Awareness Session – to be held on 26 June 2024</p>
5.10	Clerk's Appraisal. A date to be arranged between Councillors S Phillips and Mrs D Phillips.
5.11	Refurbishment of the Leigh Road Telephone Box – Councillor Stanton
5.12	<p>Clerk's Actions:</p> <ul style="list-style-type: none"> ❖ Compliance and Policies updated following the review at the Annual Parish Council Meeting on 1/5/24 and also being put on the website. ❖ The Circuit has been advised of the change of contact details for sending defibrillator reports ❖ Mr J Martin has been advised that the gardening contract has been awarded to him, together with the deadline for invoices to be received. The other company who had also quoted have been advised that their hourly rate had been unsuccessful ❖ Mr M Baker, grass contractor, has been requested not to cut the grass at Davy Park to acknowledge No Mow May ❖ Made payments by BACS including the grants to local organisations ❖ Request by a member of the public for a grit bin at Garland Cross. The Neighbourhood Highways Officer at DCC has replied as follows: <i>Grit bins are provided on roads that are not normally treated at known trouble spots such as steep hills and frost hollows. Garland Cross has never been identified as being particularly troublesome, in fact this was the route we used to use for our early morning inspections to determine Winter treatments on the B3137 and then A377 travelling between Gidley Cross and Chulmleigh because it was so level. I would not approve a bin at this location.</i> The Clerk will ask Councillors for authorisation to relay this information to the person who requested the bin. ❖ Prepared the 2023/24 paperwork for internal and external audit following approval at the Annual Parish Council Meeting
6.	Matters Arising from the Minutes.
6.1	To consider a representative of the Parish Council on the Playing Fields Association. This item was deferred from the Annual Parish Council Meeting on 1/5/24.
6.2	Weedspraying. The Environment Committee and Councillor Farlam to advise.
6.3	CCTV. The present position will be advised.
6.4	Chulmleigh Playing Fields Association – Lease. The present position will be advised.
6.5	Red Lion Corner. The present position will be advised.
6.6	Grit Bin in East Street. Councillor S Phillips to confirm that the location has been advised to Councillor Farlam.
7.	To consider matters raised under Item 1 - Public Session where a response is required.
8.	Planning and Planning Correspondence.
8.1	Planning Applications.

	Planning Application Ref:	Type	Applicant	Description																																						
	78602	Listed Building	Fenella England	Consent for removal and replacement of existing render to front elevation with new lime render (leaving two areas of exposed stonework), repointing of exposed stonework and replacement of existing front door with partial glazed oak door at Abigails, South Molton Street, Chulmleigh, EX18 7BW. The deadline date for the Parish Council's response is 12/6/24.																																						
8.2	Planning Applications to consider received after the publication of the Agenda.																																									
8.3	Planning Correspondence.																																									
8.3.1	<p>To note the following North Devon Council Decision Notices:</p> <p>Approvals for</p> <ul style="list-style-type: none"> ▪ 77855 – Listed Building Consent for repairs and restoration of existing dilapidated barn in garden – Chelmscott, South Molton Street, Chulmleigh, EX18 7BW ▪ 778511 – Notification of works to trees in a conservation area in respect of crown reduction and spread of 1 x Western Red Cedar – White Hart Leigh Road, Chulmleigh, EX18 7BL. Deemed consent. ▪ 78463 – Listed building consent for internal alterations & refurbishment of dwelling – Sun Cottage, The Square, Chulmleigh, EX18 7BX ▪ 78489 – Approval of details in respect of discharge of conditions 7 (visibility splays), 9 (sewage), 12 (planting) attached to planning permission 73417 (erection of an agricultural workers dwelling) – Stone Barton Farm, Chulmleigh, EX18 7EH 																																									
9.	Finance.																																									
9.1	<p>Rural Village Services Group. Email circulated to Councillors on 26/5/24 inviting the Parish Council to take out a subscription, at £50 + VAT per annum.</p> <p>To consider this initiative. The organisation is part of the Rural Market Towns Group which Councillors did not wish to proceed with a subscription on the basis that the details, after a trial period of 6 months, was not relevant. A trial period has not been offered for the Rural Village Services Group.</p>																																									
9.2	<p>To approve the following payments:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Item No.</th> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>9.1.1</td> <td>HMRC</td> <td>PAYE</td> <td>£TBA</td> </tr> <tr> <td>9.1.2</td> <td rowspan="3">Payroll & Expenses</td> <td></td> <td>£TBA</td> </tr> <tr> <td>9.1.3</td> <td></td> <td>£TBA</td> </tr> <tr> <td>9.1.4</td> <td></td> <td>£TBA</td> </tr> <tr> <td>9.1.5</td> <td>Chulmleigh Town Hall</td> <td>Hire of Hall for meeting £20.00 Hire of Hall for Police £20.00</td> <td>£40.00</td> </tr> <tr> <td>9.1.6</td> <td>Resourceful Bookkeeping</td> <td>Payroll Invoice for June 2024</td> <td>£6.00</td> </tr> <tr> <td>9.1.7</td> <td>Mr J Martin</td> <td>Gardening Work during May 2024</td> <td>£144.00</td> </tr> <tr> <td>9.1.8</td> <td>Chulmleigh Town Hall</td> <td>Meeting on 1/5/24: £20.00 Hire for Annual Parish Meeting on 23/5/24: £75.00 Hire for Police Surgery on 7/5/24: £20.00</td> <td>£115.00</td> </tr> <tr> <td>9.1.9</td> <td>Rural Village Services Group</td> <td>Subscription</td> <td>Subject to 9.1 above</td> </tr> </tbody> </table> <p>EDF Energy – supply of electricity to the public toilet, paid by direct debit amounting to £19 per month. Invoice received advising that the account is £51.27 in credit and a reduced direct debit of £17.00 will be taken at the end of each month in future.</p>				Item No.	Payee	Description	Amount	9.1.1	HMRC	PAYE	£TBA	9.1.2	Payroll & Expenses		£TBA	9.1.3		£TBA	9.1.4		£TBA	9.1.5	Chulmleigh Town Hall	Hire of Hall for meeting £20.00 Hire of Hall for Police £20.00	£40.00	9.1.6	Resourceful Bookkeeping	Payroll Invoice for June 2024	£6.00	9.1.7	Mr J Martin	Gardening Work during May 2024	£144.00	9.1.8	Chulmleigh Town Hall	Meeting on 1/5/24: £20.00 Hire for Annual Parish Meeting on 23/5/24: £75.00 Hire for Police Surgery on 7/5/24: £20.00	£115.00	9.1.9	Rural Village Services Group	Subscription	Subject to 9.1 above
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9.3	<p>Letters of thanks for 20224/25 Grants received from:</p> <ul style="list-style-type: none"> ▪ South West Heritage Trust (North Devon Record Office) ▪ Torridge, North, Mid and West Devon Citizens Advice ▪ Chulmleigh Tennis Club ▪ Chulmleigh Youth Football Club ▪ Chulmleigh Town Hall Committee 																																									

	<p>Emails acknowledging that the funds had been paid into accounts as a result of the Clerk informing Organisations that this had been done have been received from:</p> <ul style="list-style-type: none">  Chulmleigh Brownies  Chulmleigh Playing Fields Association
10.	<p>Correspondence / Notices & Publications Received. Various emails have been circulated to Councillors from organisations and agencies. Any correspondence received after the Agenda was published will be supplied on a separate document.</p>
10.1	<p>North Devon Council – Trade Waste Agreement. Email received and circulated to Councillors for information regarding the Variation of Agreement.</p>
10.2	<p>Western Gateway and Peninsula Transport STBs publish Electric Vehicle Charging Study. Circulated to Councillors on 14/5/24.</p>
10.3	<p>Safety of Lithium ion Batteries and e-bikes and scooters. Email from Ron Bailey, researcher for Lord (Don) Foster who has been campaigning on this issue in the House of Lords. Mr Bailey is also the parliamentary advisor to Electrical Safety First, a UK Charity dedicated to reducing the deaths and injuries caused by electricity. The email was forwarded to Councillors on 24/5/24 which asked for support of the campaign. Councillors to be asked to consider this.</p>
10.4	<p>DCC Transportation Planning Officer. Email – Public engagement regarding enhancements to bus – rail integration at Barnstaple Railway Station. Email forwarded to Councillors on 24/5/24. The Public Engagement is running until 26 June 2024. The proposals involve changes to the bus stop arrangements, so that all buses would stop directly outside the main station entrance and provision of a new bus-only access onto Sticklepath Terrace, enabling buses to avoid queues on Station Road.</p>
11.	<p>Items raised by Councillors.</p>
11.1	<p>Councillor Mrs D Phillips. Additional notice board at Red Lion Corner and repair required to the new front bench.</p>
11.2	<p>Councillor Mrs D Phillips. Would like assistance from a Councillor familiar with FaceBook to add Parish Council news to gain publicity of the work being done or events to advertise.</p>
11.3	<p>Councillor E Tyldesley:</p> <ul style="list-style-type: none"> - Playing Fields Association AGM - Parishioner’s enquiry about the website
12.	<p>Items raised by the Chairman.</p>
12.1	<p>Selaine Saxby MP. Letter regarding South West Water regarding sewage leaks or pollution.</p>
13.	<p>Item raised by the Clerk.</p>
13.1	<p>Clerk’s Leave. Thursday 20 June 2024 to Sunday 30 June 2024 inclusive and, following the announcement of the General Election, Thursday and Friday, 4 and 5 July in connection with Poll Clerking.</p>
14.	<p>Exclusion of Press and the Public To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded for the following item as it involves the likely disclosure of confidential information. Part II.</p>
15.	<p>Date and time of next meeting: Wednesday, 3 July 2024 in the downstairs room of the Town Hall at 7pm.</p>